

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JANUARY 22, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 22<sup>nd</sup> day of January 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Glenn Beckendorff at 9:01 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. **Approval of the minutes.**

No action taken – no minutes to approved at this time.

**PUBLIC COMMENT**

1. Legal representative for Lori Walker advised court they were available for Agenda Item #26 if needed.
2. Larry Parr provided suggestions to the court for funding the Fire Marshal in the 2015 budget.
3. Wayne Dolcefino commented to the court issues regarding to the proposed landfill.
4. Tracy Chiang invited the court and public to their Lunar New Year celebration in February.

**COUNTY JUDGE**

3. **Discuss and take action to approve refund of \$30,000.00 to the Waller-Harris County ESD200.**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

4. **Discuss and take action to accept on behalf of Waller County the donation of American and Texas flags from the Republican Club.**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## COMMISSIONER, PRECINCT 3

5. Discuss and take action to approve the 2014 Waller County Child Welfare Board members.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## TREASURER

6. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

**Item WITHDRAWN.**

7. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

8. Request by County Treasurer to amend the 2014 Salary Order to include \$720.00 cell phone allowance which was inadvertently omitted for Department 442, Custodian II.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## SHERIFF

9. Discuss and take action to approve the Federal Equitable Sharing Agreement and Certification for federally forfeited assets.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## MAINTENANCE

10. Discuss and take action to approve Inventory Transfers.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

11. Discuss and take action to approve 30 day termination notice to cancel cleaning contracts for the following offices: Justice of the Peace Precinct 2, Justice of the Peace Precinct 4, Waller County Library–Hempstead location, Waller County Library–Brookshire location, and Waller County Tax Office – Brookshire location.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

12. Discuss and take action to approve Contract with Ambassador Services LLC for cleaning of county buildings.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

13. Request approval to transfer \$3,000.00 from line item 125-442-544700 [Repair & Replacement] to line item 125-442-545400 [Contract Labor].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## COUNTY ENGINEER

14. Discuss and take action for the acceptance from Harris Construction Co., LTD approximately 125 tons of riprap material valued at approximately \$4,000.00. Material is located at Pappas Drive, in Willow Creek Farms Subdivision, Section 1, and will be hauled by Waller County trucks.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

15. Discuss and take action to approve transfer of \$1,400.00 from line item 110-530-547518 [Engineering Expenses] to line item 110-524-536000 [Building Maintenance] for flooring repairs.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

16. Request approval to advertise for Competitive Bids for PRECOATED AGGREGATE, HIGH DENSITY POLYETHYLENE (HDPE) PIPE, AND USED TANK CARS. Advertisement to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

17. Discuss and take action for the acceptance from Goya Foods of Texas, approximately 3,500 cubic yards of soil material. This material is valued at approximately \$28,000 located at 30602 McAllister Road, Brookshire, Texas and material will be loaded on and hauled by Waller County Trucks.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## MISCELLANEOUS

18. **Spread** upon the minutes the appointment of Amanda Trujillo as the Interim Elections Administrator in the Elections Administration Office.

No action required.

19. Discuss and take action to approve advertising for the Election Administrator position for two consecutive weeks in the Times Tribune, Waller Times, News Citizen and Hot Line Press. Advertising to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

20. Discuss and take action to approve request by Kyle Custom Homes to extend completion date of the Weigh Station Canopy Cover to March 31, 2014.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

21. Discuss and take action to approve the Agreement between Waller County and CASA for Kids of South Central Texas for training and supporting volunteer Court-Appointed Special Advocates.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

22. Discuss and take action to approve payment of \$10,000.00 to CASA for Kids as allocated in the 2014 Budget from line item 125-411-546100 [CASA/Child Advocate].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

23. Discuss and take action to approve payment of \$17,000.00 to the Waller County Historical Museum as allocated in the 2014 Budget from line item 125-539-547326 [County Museum].

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

24. Consideration and approval of an order authorizing the issuance of “Waller County, Texas Certificates of Obligation, Series 2014 in the amount of \$5,000,000.00” and other materials related thereto.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

**AUDITOR**

- 25. Request by County Auditor for approval and/or ratification of Accounts Payable.  
Motion to **approve and/or ratify** by Commissioner Amsler, seconded by Commissioner Barnett.  
**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes

**EXECUTIVE SESSION**

- 26. Consultation with tax attorney regarding the void tax sale in United Bilt Homes, LLC f/k/a United-Bilt Homes, Inc. v. Colt Haack and Lori Walker.
- 27. Consultation with tax attorney regarding delinquent tax claim in bankruptcy Case No. 10-33891.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:50 a.m.

Court reconvened from Executive Session at 10:48 a.m.

No action taken from Executive Session.

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Kitzman.  
**Motion carried.**


Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

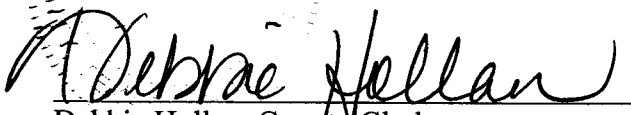
Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 10:48 a.m.

**APPROVED** this the 6<sup>th</sup> day of February 2014.

  
 \_\_\_\_\_  
 Glenn Beckendorff  
 County Judge

ATTEST:

  
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 Debbie Hollan, County Clerk  
 And Ex-Officio Clerk of the Commissioners'  
 Court of Waller County, Texas