

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JANUARY 8, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 8<sup>th</sup> day of January 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:01 a.m. by Commissioner Frank Pokluda with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2 – *Presiding Judge*  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Absent: Glenn Beckendorff, County Judge

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent   Commissioner Amsler – Yes   Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes   Commissioner Kitzman – Yes*

2. **Approval of the minutes – 1 Set**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent   Commissioner Amsler – Yes   Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes   Commissioner Kitzman – Yes*

Minutes Approved: December 20, 2013 Special Session

**PUBLIC COMMENT** – None

**COUNTY JUDGE**

3. **Discuss and take action to authorize County Judge to submit a letter to the Clay Walker's Band Against MS Ride supporting the bicycle ride on February 1, 2013 at Houston Oaks Country Club & Family Sports Retreat.**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent   Commissioner Amsler – Yes   Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes   Commissioner Kitzman – Yes*

**CONSTABLE, PRECINCT 3**

4. **Discuss and take action to approve Official Bond and Oath for Leon Hubbard and James Hayes as Reserve Deputy Constable for Precinct 3.**

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## **CONSTABLE, PRECINCT 2**

5. Discuss and take action for the approval of the maintenance of two (2) M925A2 5 Ton Cargo Trucks issued to Constable Precinct 2 in the 1033 program.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## **TREASURER**

6. Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

7. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## **COUNTY ENGINEER**

8. ~~Discuss and take action to extend the Consultant Agreement between Waller County and James R. Gunn in providing 9-1-1 support services to February 28, 2014.~~

**Item WITHDRAWN.**

9. Discuss and take action to vacate the Subdivision Plat of Cane Island Estates Subdivision, Section One.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

10. ~~Discuss and take action to approve the Interlocal Agreement between Waller County and the City of Pattison and authorize the County Judge to sign.~~

**Item WITHDRAWN.**

## DISTRICT ATTORNEY

11. **Spread** upon the minutes the 2013 Racial Profiling Report for the Waller County District Attorney's Office.

No action required.

12. Discuss and take action to allow the County Treasurer to receive funds from the District Attorney and to pay 2014 salary supplements of the District Attorney's Office as designated by the District Attorney.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent*    *Commissioner Amsler – Yes*                      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Kitzman – Yes*

13. Discuss and take action to approve MOU for 2014 with Shield Bearer Counseling Centers in furtherance of the District Attorney's Pretrial Diversion Program, and authorize the County Judge to sign the same.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent*    *Commissioner Amsler – Yes*                      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Kitzman – Yes*

## DISTRICT CLERK

14. Request approval for salary increase within the District Clerk's budget for part time employee to \$11.00 per hour to be effective January 20, 2014.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent*    *Commissioner Amsler – Yes*                      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Kitzman – Yes*

## MISCELLANEOUS

15. Update on progress of long range planning committee.

Mr. Walter Smith updated the court regarding the progress on long range planning committee.

16. Discuss and take action to approve payment of Invoice #1448 to Waller County Economic Development for \$ 17,500.00 to be taken from line item 125-411-547200 [Economic Development].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent*    *Commissioner Amsler – Yes*                      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Kitzman – Yes*

17. Discuss and take action to approve payment to Xpernet Services, Inc. for the following invoices:

    #13053903 for \$425.00 from line item 125-411-545001 [Maintenance Contracts]

    #13053793 for \$340.00 from line item 125-411-540300 [Legal]

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes  
Commissioner Barnett – Yes*

*Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes*

## AUDITOR

18. Request by County Auditor for approval of quarterly reimbursement of Juror Payments.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes  
Commissioner Barnett – Yes*

*Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes*

19. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Barnett, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes  
Commissioner Barnett – Yes*

*Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes*

20. **Spread** upon the minutes the Certification of Funds for the Texas Task Force on Indigent Defense Grant #212-14-237, October 2013 – September 2014.

No action required.

21. Request by County Auditor to amend the 2014 Grant Budget to create revenue and expense line items to accommodate the Texas Task Force on Indigent Defense Grant #212-14-237, October 2013 – September 2014.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes  
Commissioner Barnett – Yes*

*Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes*

## EXECUTIVE SESSION

22. ~~Consultation with attorney about pending or contemplated litigation.~~

**Item WITHDRAWN.**

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Absent Commissioner Amsler – Yes  
Commissioner Barnett – Yes*

*Commissioner Pokluda – Yes  
Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 9:41 a.m.

**APPROVED** this the 15<sup>th</sup> day of January 2014.



ATTEST:

Debbie Hollan  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas

Glenn Beckendorff  
Glenn Beckendorff  
County Judge