

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – OCTOBER 23, 2013**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 23<sup>rd</sup> day of October 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:30 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. **Approval of the minutes – 2 Sets**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

Minutes approved: October 16, 2013 Regular Session, October 16, 2013 Workshop.

**PUBLIC COMMENT**

Commissioner Barnett – Invited the public to a Town Hall Meeting to be held on Wednesday, October 30, 2013 at the Prairie View City Hall beginning at 6:00 p.m.

Bob Gage – Wanted to discuss agenda item #16 after the presentation was given.

**COMMISSIONER, PRECINCT 4**

3. **Award Bid and authorize the County Judge to sign agreement for Truck Weigh Station Canopy Cover.**

Motion to **award bid** to Kyle Custom Homes by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

**TREASURER**

4. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

**Item WITHDRAWN.**

5. Request by County Treasurer for approval of Authorization to Maintain Texas County and District Retirement System Plan Provisions for Plan Year 2014 and authorize the County Judge to sign.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

6. Request by County Treasurer for approval to continue the Group Term Life for 2014 through the Texas County and District Retirement System.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

**SHERIFF**

7. Open Proposals received for the Digital APCO Project 25 Phase II TDMA Trunking System.

The following Proposal was received and opened in Court:

1. Motorola Solutions, Inc.

**COUNTY ENGINEER**

8. Request approval to advertise for Competitive Bids and payment for advertising to be funded from line item 125-401-544100 [Bids Notices and Printing] for: Cold Mix Asphaltic Pavement, Construction Equipment Rental, Crushed Concrete, Crushed Limestone, Debris Removal, Reduction & Disposal, Emulsified Asphalt & Hauling, Gasoline and Diesel Fuels, Gravel Aggregate, Hauling Services for Gravel & Aggregate Material, High Density Polyethylene (HDPE) Pipe, High Performance Cold Patch Material, Hot Mix Asphaltic Concrete Pavement (HMAC) & Hauling, Pct.1 and Pct. 2, Hot Mix Asphaltic Concrete Pavement (HMAC) & Hauling, Pct. 3 and Pct. 4, Hydrated Lime, Mowing Contract, Noncoated Aggregate, Precoated Aggregate, Reinforced Concrete Pipe, Used Tank Cars.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## COMMUNITY SUPERVISION

9. Request approval to transfer \$1,811.00 from line item 125-519-581813 [Equipment Rental] to line item 125-519-530100 [Supplies] to purchase office supplies.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## COUNTY CLERK

10. Request to amend the September 23, 2013 approved minutes by striking out “Wednesday” in the first paragraph, and inserting “Monday” after SPECIAL SESSION.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## TAX ASSESSOR COLLECTOR

11. Discuss and approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## MISCELLANEOUS

12. Discuss and take possible action to designate a committee for the maintenance and/or repairs of the County Courthouse and other county buildings.

Motion made by Commissioner Pokluda, seconded by Commissioner Amsler to **appoint** Commissioner Jeron Barnett, Walt Smith, Rick Rice, Alan Younts and Robert Holloman as committee members for the maintenance and/or repairs of the county courthouse and other county buildings and to prepare RFQ for selection of a company to perform the services needed.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

13. Discuss and take action to approve the transfer of \$3,000.00 from line item 125-411-569600 [Contingency] to line item 125-526-581820 [Equipment/Maintenance].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

14. Discuss and take action to approve the payment to ESRI for Invoice # 92707368 for \$3,000.00 to be paid from line item 125-526-581820 [Equipment/Maintenance] for ArcGIS for Desktop for 911 Addressing.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

15. Discuss and take action to approve the payment to TAC Security & Video from Line Item 117-428-568425 [Special Revenue Courthouse Security – Miscellaneous Security] for the following Invoices:

13547410 - \$ 155.00 for Hold-Up Alarm (Courthouse)

- 13112410 - \$ 885.00 for Camera Surveillance System (Courthouse)
- 13544910 - \$ 275.00 for Burglar Alarm (Courthouse)
- 13111610 - \$ 204.50 for Alarm & DVR System (JP 2)
- 13520110 - \$ 115.00 for Burglar & Hold Up Alarm (JP 4)
- 13522010 - \$ 105.00 for Hold-Up Alarm (JP 1)

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

*Advanced to Agenda Item #17*

16. Discussion and update from Counsel concerning legal services provided pursuant to Retainer Agreement with Allison, Bass & Associates LLP.

Mr. Jim Allison with Allison, Bass & Associates LLP gave an update to the court regarding legal services provided pursuant to Retainer Agreement.

## **AUDITOR**

17. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## **EXECUTIVE SESSION**

18. ~~Consultation with attorney about pending or contemplated litigation.~~

**Item WITHDRAWN.**

*Court recessed at 9:53 a.m.*

*Court reconvened at 10:01 a.m. and proceeded to Agenda Item #16.*

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*


*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*


*Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 10:35 a.m.

**APPROVED** this the 30<sup>th</sup> day of October 2013.

  
\_\_\_\_\_  
Glenn Beckendorff  
County Judge

ATTEST:

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas