

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 30, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 30th day of October 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:01 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 2 Sets**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: October 23, 2013 Workshop, October 23, 2013 Regular Session

PUBLIC COMMENT – None

PROCLAMATION

3. Discuss and take action to approve The Proclamation declaring November, 2013 as Home Care and Hospice Month in Waller County and authorize the County Judge and County Commissioners to sign the same.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COMMISSIONER, PRECINCT 3

4. Discuss and take action to approve the payment for hours accrued in accordance with Policy 4.03, Waller County Personnel Policy; authorizing the County Treasurer to make payment November 15, 2013 for hours in excess of 220 for regular and 460 for law enforcement employees. Funds to

accommodate payments shall be transferred from line item 125-411-569600 [Contingency] to the salary lines in each department affected by the payment of this order.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TREASURER

5. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

6. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

DISTRICT ATTORNEY

7. Discuss and take action to approve vehicle inventory exchange between District Attorney and Sheriff.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY ENGINEER

8. Request permission by the County Engineer to ~~discard~~ **advertise for bids for disposal** of furniture that is stored at the Road and Bridge Brookshire Facility.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion to **amend** by Commissioner Pokluda, seconded by Commissioner Amsler by striking out “discard” and inserting “advertise for bids for disposal of”.

Amendment carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Amended Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

9. **Public Hearing:** On the installation of two additional stop signs, making it a 4-way Stop at the following location: Intersection of Joseph Road and Kimbro Road.

Public Hearing began at 9:24 a.m.

No public comments received.

Public Hearing ended at 9:25 a.m.

10. Discuss and take action on the installation of two additional stop signs, making it a 4-way stop at the following location: Intersection of Joseph Road and Kimbro Road.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

11. Discuss and take action to approve a variance request from Cane Island Estates.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY CLERK

12. Request approval to transfer \$850.00 from line item 125-403-581800 [Furniture & Equipment] and \$250.00 from line item 125-403-568400 [Miscellaneous] to line item 125-403-563000 [Training & Conference].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TAX ASSESSOR COLLECTOR

13. Discuss and approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

MISCELLANEOUS

14. Discuss and take action to approve the 2014 Holiday Schedule.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

15. Discuss and take action to approve the invoice from McWilliams Funeral for \$1,550.00 to be taken from line item 125-411-561502 [Pauper Burial Expense] and authorize the County Judge to sign.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

16. Discuss and take action to approve the 2014 Agreement between Waller County and the Brazos Valley Council of Governments and authorize the County Judge to sign.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

AUDITOR

17. Request by County Auditor for approval of 2012 Annual Financial Audit presented by outside Auditor, Lewis Crain, of Rutledge Crain and Company.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

18. Request by the County Auditor for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

19. ~~Request by County Auditor for approval of quarterly reimbursement of Juror Payments.~~

Item WITHDRAWN – per Auditor’s request.

20. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the Juvenile Case Manager Grant #SF-14-J20-24946-03, 9/1/2013 through 8/31/2014.

No action required.

21. Request by County Auditor for approval to amend the 2013 Grant Budget to accommodate the Juvenile Case Manager Grant #SF-14-J20-24946-03, 9/1/2013 through 8/31/2014.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

22. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the Victims’ Assistant Grant, #VA-13-V30-18886-07, 9/1/13 through 8/31/14.

No action required.

23. Request by County Auditor for approval to amend the 2013 Grant Budget to accommodate the Victims’ Assistant Grant, #VA-13-V30-18886-07, 9/1/13 through 8/31/14.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

24. Request by County Auditor to approve and/or ratify accounts payable.

Motion to **approve and/or ratify** by Commissioner Kitzman, seconded by

Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

EXECUTIVE SESSION

25. Consultation with attorney about pending or contemplated litigation.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:40 a.m.

Court reconvened from Executive Session at 10:50 a.m.

No action taken from Executive Session.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 10:50 a.m.

APPROVED this the 6th day of November 2013.



ATTEST:

Debbie Hollan

Debbie Hollan, County Clerk

And Ex-Officio Clerk of the Commissioners'

Court of Waller County, Texas

Glenn Beckendorff

Glenn Beckendorff
County Judge