

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – DECEMBER 18, 2013**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18<sup>th</sup> day of December 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:02 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. **Approval of the minutes.**

No action taken – No minutes to be approved at this time.

**PUBLIC COMMENT**

Larry Parr commented on the Waller County Economic Development and County Fire Marshal.

**TREASURER**

3. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank.~~

**Item WITHDRAWN.**

4. **Request by County Treasurer for approval of Longevity Payments.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

5. **Request by County Treasurer for approval of the 2014 Salary Order.**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

6. Request by County Treasurer for the following transfer within the Treasurer's budget, \$118.00 from 125-436-563000 [Training and Conference] to 125-436-568400 [Miscellaneous].  
 Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
7. Request by County Treasurer for approval to pay property taxes for the school land in Brown County, Texas in the amount of \$438.32 as per 2013 Tax Statement.  
 Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
8. Request by County Treasurer to distribute the Available School Funds to the three school districts within Waller County, in accordance with Texas Education Agency.  
 Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

### **ELECTION ADMINISTRATOR**

9. Discuss and take action to approve the transfer of \$450.00 from line item 125-434-568400 [Miscellaneous] to line item 125-434-581826 [Election/Equipment Rental].  
 Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
10. Discuss and take action to approve the transfer of \$6,000.00 from line item 125-434-510046 [Salary/Election Workers] to line item 125-434-532000 [Election Expense].  
 Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

### **COUNTY ENGINEER**

11. Request approval of Utility Permit request from CenterPoint Energy for Cardiff Road.  
 Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## SHERIFF

12. Award Bid for the Jail Food Service Contract for the Waller County Jail.  
Motion to **award** bid to **Sysco Houston, Inc.** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## VETERANS SERVICES

13. Discuss and take action to approve transfer of \$350.00 from line item 125-405-563000 [Training & Conference] to line item 125-405-530200 [Supplies and Stationary].

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## MISCELLANEOUS

14. Discuss and take action to approve the appointments of the Directors representing Municipal Interests and Industrial Interests on the Bluebonnet Groundwater Conservation District Board.

Motion to **approve** appointments of David Minze and Jim Vaughn by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

15. Discuss and take action to approve the 2014 Interlocal Agreement with Grimes County for the Cost Sharing of the 506th District Court Coordinator and Court Reporter.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

16. Discuss and take action to approve Memorandum of Understanding (MOU) with Recovery Healthcare Corporation for GPS and alcohol/drug monitoring services and authorize the County Judge to sign the same.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

17. Discuss and take action to approve payment to Bickerstaff Health Delgado Acosta LLP for Invoice # 92859 for \$175.00 from line item 125-401-540900 [Prof Consultant Services].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

18. Discuss and take action to approve payment to Texas Social Security Program for \$91.00 from line item 125-411-562300 [County Organizational Dues].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

19. Discuss and take action to approve the payment of \$1,864.00 to Allison, Bass & Associates, L.L.P. for Invoice # 11822 from line item 125-411-540300 [Legal] for Waller County – Environmental Issues.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – No

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

20. Discuss and take action to approve the payment of \$13,538.97 to Allison, Bass & Associates, L.L.P. for Invoice # 11823 from line item 125-411-540300 [Legal] for Waller County: City of Hempstead & CALH v. Waller County.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – No

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

21. Discuss and take action to approve the payment of \$135.00 to Allison, Bass & Associates, L.L.P. for Invoice # 11824 from line item 125-411-540300 [Legal] for Waller County – DOJ Complaint.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – No

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

22. Discuss and take action to approve setting the Waller County Commissioners Court 2014 Regular Sessions to be held **on Wednesdays at 9:00 a.m.** at the Waller County Courthouse, in Hempstead, Texas.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

*Returned to agenda item #22 for reconsideration following agenda item #25.*

Motion to **amend** agenda item by Commissioner Pokluda, seconded by Commissioner Kitzman by inserting “on Wednesdays at 9:00 a.m.”.

**Amendment carried.**

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

**Amended Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

*Returned to Agenda Item #26.*

**AUDITOR**

23. **Spread** upon the minutes the 2014 Annual Budget and the 2014 Salary Order for the Waller County Auditor and the Auditor's Assistants.

No action required.

24. **Spread** upon the minutes the Certification of Funds, in the amount of \$150,000.00, for the Homeland Security Grant Program/Communications, for the period of 9/1/2012 to 1/31/2014.

No action required.

25. Request by County Auditor for approval to amend the 2013 Grant Budget to accommodate the Homeland Security Grant Program/Communications, for the period of 9/1/2012 to 1/31/2014.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

*(Legal Counsel, Charlotte Kim recommended to court to include the weekday and time for commissioners court 2014 regular session under agenda item #22)*

Motion to **reconsider** agenda item #22 by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried – returned to agenda item #22.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

26. Request by County Auditor for approval to commit a portion of Fund Balance in the General Fund when the 2013 Audit Report is finalized.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

27. Request by County Auditor for approval of annual review of Fund Balance Policy.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

28. Request approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

29. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

### **EXECUTIVE SESSION**

30. Consultation with attorney regarding the Transportation Development Agreement with Willow Creek Farms Municipal Utility District, et al..

31. Consultation with attorney regarding the Interlocal Agreement with the Waller-Harris Emergency Services District No. 200 for Cost Sharing to Fund County Fire Marshal Position.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:33 a.m.

Court reconvened from Executive Session at 10:06 a.m.

No action taken from Executive Session.

### **ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*


*Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 10:06 a.m.

**APPROVED** this the 20<sup>th</sup> day of December 2013.

  
\_\_\_\_\_  
Glenn Beckendorff  
County Judge

ATTEST:

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas