

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
SPECIAL SESSION
WEDNESDAY – DECEMBER 20, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **SPECIAL SESSION** on Wednesday, the 20th day of December 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:02 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. Approval of Agenda.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. Approval of the minutes – 4 Sets

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes Approved: December 11, 2013 Regular Session, December 11, 2013 Workshop
December 18, 2013 Regular Session, December 18, 2013 Workshop

PROCLAMATION

3. Discuss and take action to approve the issuance of a Proclamation to Royal Independent School District FFA Senior Skills Team.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

(Commissioner Kitzman read Proclamation)

TREASURER

4. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

5. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

ELECTION ADMINISTRATOR

6. ~~Discuss and take action to approve the transfer of \$19,000.00 from line item 125-434-510046 [Election Workers] to line item 125-581-581800 [Furniture/Equipment].~~

Item WITHDRAWN.

COUNTY CLERK

7. Request approval of agreement with Tyler Technologies for Eagle Recorder Software **in the amount of \$74,996.00** with funds to be paid from line item 115-426-545512 [County Clerk Records Preservation Fund] and authorize the County Judge to sign.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

Motion to **amend** agenda item by Commissioner Pokluda, seconded by Commissioner Amsler by inserting “in the amount of \$74,996.00”.

Amendment carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

Amended Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

COUNTY ENGINEER

8. **PUBLIC HEARING:** The replat of Forest Hills Estates Subdivision, Section 1, Lot 22 and west half of Lot 23, by Proylan Resendiz, Hermilla Perez and Harvey and Ellen Castro.

Public Hearing began at 9:20 a.m.

Mr. Yancy Scott, Assistant County Engineer explained the replat.

Public Hearing ended at 9:21 a.m.

9. Discuss and take action on the replat of Forest Hills Estates, Subdivision, Section 1, Lot 22 and west half of Lot 23, by Proylan Resendiz, Hermilla Perez and Harvey and Ellen Castro.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

TAX ASSESSOR-COLLECTOR

10. **Spread** upon the minutes the Certification of Participation for Educational Training for Ellen Shelburne and Tara Schovajsa at the School for County Tax Assessor-Collectors.

No action required.

MISCELLANEOUS

11. Discuss and take action to approve contract with The Sipe Boys for two (2) portable buildings *to be delivered and set up at the Justice of the Peace, Precinct 2 and Precinct 3 locations at no additional cost* and authorize payment in the amount of \$50,000.00. Payment to be taken from line item 125-600-581901 [Portable Buildings].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion to **amend** agenda item by Commissioner Pokluda, seconded by Commissioner Kitzman by inserting “to be delivered and set up at the Justice of the Peace, Precinct 2 and Precinct 3 locations at no additional cost”.

Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amended Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

12. Request approval of transfer of \$147,500.00 from line item 125-525-569600 [Indigent Health/Contingency] to the following: \$97,500.00 to line item 125-521-582700 [DPS/Weigh Station Shelter] and \$50,000.00 to line item 125-600-581901 [Portable Buildings].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

13. Discuss and take action to select firm, *Johnston LLC* to conduct Facility Condition Assessment on County Buildings, RFQ #2013-11-20 as recommended by the Long Range Planning Committee, contingent upon successful negotiations and contract execution. Authorize County Judge to enter into negotiation with selected firm.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.

Motion to **amend** agenda item by Commissioner Barnett, seconded by Commissioner Kitzman by selecting and inserting Johnston LLC as the firm to conduct facility condition assessment.

Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amended Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

14. Discuss and take action to approve the payment to TAC Security & Video from Line Item 117-428-568425 [Special Revenue Courthouse Security – Miscellaneous Security] for the following Invoices:

- 13547412 - \$ 80.00 for Hold-Up Alarm (Courthouse)
- 13112412 - \$ 885.00 for Camera Surveillance System (Courthouse)
- 13544912 - \$ 50.00 for Burglar Alarm (Courthouse)
- 13111612 - \$ 204.50 for Alarm & DVR System (JP 2)
- 13520112 - \$ 115.00 for Burglar & Hold Up Alarm (JP 4)
- 13522012 - \$ 30.00 for Hold-Up Alarm (JP 1)
- ~~13536811 - \$ 225.00 for Burglar Alarm & Surveillance (Tax Office)~~
(WITHDRAWN)
- ~~13541911 - \$ 130.00 for Burglar Alarm & Surveillance (Tax Office/Brookshire)~~ (WITHDRAWN)

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

AUDITOR

15. Request by County Auditor to approve and/or ratify accounts payable.

Motion to **approve and/or ratify** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

EXECUTIVE SESSION

16. Consultation with attorney regarding the Waller County Community Center.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:49 a.m.

Court reconvened from Executive Session at 10:05 a.m.

No action taken from Executive Session.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes


Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 10:06 a.m.

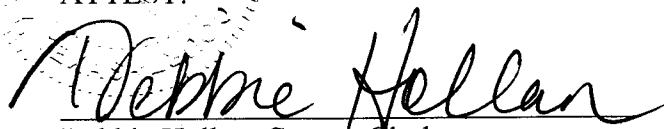
APPROVED this the 8th day of January 2014.



Glenn Beckendorff
County Judge



ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas