

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – APRIL 2, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 2<sup>nd</sup> day of April 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Glenn Beckendorff at 9:00 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

2. **Approval of the minutes – 2 Sets**

Motion to **approve** two sets of minutes by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

Minutes approved: March 19, 2014 Regular Session, March 26, 2014 Regular Session.

**PUBLIC COMMENT** – None

**PROCLAMATION**

3. **Discuss and take action to approve the Proclamation recognizing April as Sexual Assault Awareness and Prevention Month in Waller County.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

(Representative from Focusing Families read Proclamation)

**COUNTY JUDGE**

4. **Presentation by Lonnie Hunt, TAC County Relations Officer on services provided to Waller County by Texas Association of Counties (TAC).**

No action taken.

## JUSTICE OF THE PEACE, PRECINCT 3

5. Discuss and take action to approve pay increase for part-time position from \$10.00 per hour to \$12.00 per hour. Funds to be paid from line item 125-420-510101 [Salary Part Time/Clerical].

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## TREASURER

6. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank.~~

**Item WITHDRAWN.**

7. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## DISTRICT ATTORNEY

8. Discuss and take action to purchase HP ProLiant ML 350e server for District Attorney's office to be paid from Courthouse Records Management Preservation Fund 114-427-545512.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## COUNTY ENGINEER

9. Award Bid: Hydrated Lime

Motion to **award bid** to Randy Roan Construction by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

10. Discuss and take action to approve transfer of \$8,600.00 from line item 125-411-569600 [Contingency] to line item 125-526-540900 [Professional Consultant Services].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

11. Discuss and take action to approve payment of \$422.78 to Mr. Jim Guinn from line item 125-526-540900 [Professional Consultant Services] for mileage and hotel expenses.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## MISCELLANEOUS

12. Discuss and take action to approve Resolution establishing Local Fair Housing Policies and Practices.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

13. Discuss and take action to approve Resolution establishing Recording of Fair Housing Complaints.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

14. Discuss and take action to approve the First Amendment to Transportation Development Agreement between Waller County, Ashton Houston Residential LLC, RH of Texas Limited Partnership and Willow Creek Farms Municipal Utility District.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

15. Discuss and take action to approve the agreement between Waller County and the Melanee Smith Memorial Library.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

16. Discuss and take action to approve the payment of \$4,000.00 to Melanee Smith Memorial Library from line item 125-411-547340 [Melanee Smith Library] as allocated in the 2014 Budget.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

17. Discuss and take action to approve payment of \$915.00 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue]

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

**AUDITOR**

- 18. Request by County Auditor for approval and/or ratification of Accounts Payable.  
 Motion to **approve and/or ratify** by Commissioner Kitzman, seconded by Commissioner Pokluda.  
**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

**EXECUTIVE SESSION**

- 19. ~~Consultation with attorney about pending or contemplated litigation.~~  
**Item WITHDRAWN.**

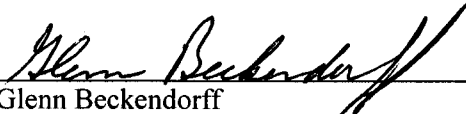
**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Kitzman.  
**Motion carried.**

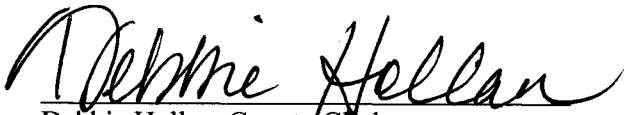
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 9:53 a.m.

**APPROVED** this the 9<sup>th</sup> day of April 2014.

  
 \_\_\_\_\_  
 Glenn Beckendorff  
 County Judge

ATTEST:

  
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 Debbie Hollan, County Clerk  
 And Ex-Officio Clerk of the Commissioners'  
 Court of Waller County, Texas

