

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
TUESDAY – JUNE 18, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Tuesday, the 18th day of June 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:00 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 1 Set**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: June 12, 2013 Regular Session

PUBLIC COMMENT

Rick Welch – Addressed the court with concerns pertaining to the proposed Pintail Landfill.

Commissioner Jeron Barnett – Reminded public of the two (2) town hall meetings he will be hosting on June 25, 2013 at the County Annex building – Justice of the Peace, Pct 3 in Monaville and on June 27, 2013 at the Prairie View City Hall.

JUSTICE OF THE PEACE, PRECINCT 4

3. Discuss and take action authorizing the County Judge to sign a new Memorandum of Understanding between Prairie View A & M University, Waller County and Precinct Four Justice Court of Waller County to implement the program entitled “Effective Parent & Child Engagement” to Juvenile Defendant’s in the Precinct 4 Justice Court.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

- 4. Discuss and take action to transfer \$800.00 from line item 125-421-568400 [Miscellaneous] to line item 125-421-563000 [Training & Conference Expense].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

TREASURER

- 5. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

MAINTENANCE

- 6. Discuss and take action to select Roofing Contractor **Schulte Roofing contingent upon legal approval of contract(s)** to repair roofs at Waller County Library in Brookshire, Justice of the Peace, Precinct 4 office and Waller County Museum.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion to **amend** item by Commissioner Pokluda, seconded by Commissioner Amsler by inserting “Schulte Roofing contingent upon legal approval of contract(s)”.

Amendment carried.

Amended Motion carried.

COUNTY JUDGE

- 7. Discuss and take action to create the Fire Marshall Committee and the appointment of Stan Kitzman, Freddy Williams, and Tommy Davis to the Committee.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

MISCELLANEOUS

- 8. Discuss and take possible action to approve advertising for the Election Administrator position *in the Katy Times, Times Tribune, Waller County News Citizen, Hotline Press, Waller Times, on the county website, and on the Texas Association of Elections Administrators website if possible. Advertise for two (2) weeks beginning June 26, 2013 with applications due in the County Judge’s office by July 8, 2013.*

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion to **amend** item by Commissioner Barnett, seconded by Commissioner Pokluda by inserting “in the Katy Times, Times Tribune, Waller County News Citizen, Hotline Press, Waller Times, on the county website, and on the Texas Association of Elections Administrators website if possible”.

Motion to **amend amendment** by Commissioner Pokluda, seconded by Commissioner Barnett by inserting “Advertise for two (2) weeks beginning June 26, 2013 with applications due in the County Judge’s office by July 8, 2013.”

Amended Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amended Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

9. Discuss and take possible action to set salary for the Election Administrator.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion to **amend** by Commissioner Barnett, seconded by Commissioner Kitzman by setting the Election Administrator annual salary at \$50,038.00.

Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amended Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

10. Discuss and take action to approve the agreement between Waller County and Fort Bend Family Health Center Inc. d/b/a AccessHealth and authorize the County Judge to sign agreement.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

11. Discuss and take action to approve the payment of \$25,000.00 to Fort Bend Family Health Center Inc. d/b/a AccessHealth as allocated in the 2013 Budget from line item 125-411-542250 [Fort Bend Family Health Center].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

12. Discuss and take action to approve the transfer of \$6,000.00 from line item 125-411-569600 [Contingency] to line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes *Commissioner Amsler – Yes* *Commissioner Pokluda – Yes*
Commissioner Barnett – Yes *Commissioner Kitzman – Yes*

13. Discuss and take action to approve the transfer of \$10,000.00 from line item 125-411-569600 [Contingency] to line item 125-401-540900 [Prof Consultant Services].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes *Commissioner Amsler – Yes* *Commissioner Pokluda – Yes*
Commissioner Barnett – Yes *Commissioner Kitzman – Yes*

14. Discuss and take action to approve the payment of \$7,696.34 to Bickerstaff Heath Delgado Acosta LLP for Invoice Number 91302 from line item 125-401-540900 [Prof Consultant Services].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes *Commissioner Amsler – Yes* *Commissioner Pokluda – Yes*
Commissioner Barnett – Yes *Commissioner Kitzman – Yes*

15. Discuss and take action to approve the payment of \$7,986.57 to Allison, Bass & Associates, L.L.P. on Invoice Number 11394 from line item 125-411-540300 [Legal] for Waller County – Environmental Issues

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes *Commissioner Amsler – No* *Commissioner Pokluda – Yes*
Commissioner Barnett – Yes *Commissioner Kitzman – Yes*

16. Discuss and take action to approve the payment of \$7,066.03 to Allison, Bass & Associates, L.L.P. on Invoice Number 11395 from line item 125-411-540300 [Legal] for Waller County: City of Hempstead & CALH v. Waller County.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes *Commissioner Amsler – No* *Commissioner Pokluda – Yes*
Commissioner Barnett – Yes *Commissioner Kitzman – Yes*

17. Discuss and take action to approve the payment to TAC Security & Video from Line Item 117-428-568425 [Special Revenue Courthouse Security – Miscellaneous Security] for the following Invoices:

- 13547406 - \$ 80.00 for Hold-Up Alarm (Courthouse)
- 13112406 - \$ 885.00 for Camera Surveillance System (Courthouse)
- 13544906 - \$ 50.00 for Burglar Alarm (Courthouse)
- 13111606 - \$ 204.50 for Alarm & DVR System (JP 2)
- 13520106 - \$ 115.00 for Burglar & Hold Up Alarm (JP 4)
- 13522006 - \$ 30.00 for Hold-Up Alarm (JP 1)

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Yes

Commissioner Pokluda – Yes
Commissioner Kitzman – Yes

AUDITOR

18. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Yes

Commissioner Pokluda – Yes
Commissioner Kitzman – Yes

EXECUTIVE SESSION

19. ~~Consultation with attorney about pending or contemplated litigation.~~
Item **WITHDRAWN**.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.


Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Yes

Commissioner Pokluda – Yes
Commissioner Kitzman – Yes


Meeting was **ADJOURNED** at 10:09 a.m.

APPROVED this the 26th day of June 2013.



Glenn Beckendorff
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas