

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JULY 31, 2013**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 31<sup>st</sup> day of July 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:01 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Kitzman – Yes</i>

2. **Approval of the minutes.**

**No action taken** – No minutes to be approved at this time.

**PUBLIC COMMENT** - None

**COMMISSIONER, PRECINCT 4**

3. **Discuss and take action to approve the Interlocal Agreement between Waller County and the City of Pattison and authorize the County Judge to sign.**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Kitzman – Yes</i>

**COUNTY JUDGE**

4. **Discuss and take action to appoint Truett Bell and Sandy Buller as Waller County representatives to the Nau Center for Texas Cultural Heritage Board.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Kitzman – Yes</i>

5. Discuss and take action to appoint Bo Hashaw to the SETRAC Board of Directors for a term of three (3) years and authorize County Judge to sign nomination form.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## TREASURER

6. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

**Item WITHDRAWN.**

7. Request by County Treasurer for approval of Treasurer's Report.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

8. Request by County Treasurer for approval of Investment Report.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

9. Request by County Treasurer to amend the Salary Order.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

10. Request by County Treasurer for approval of the Property Coverage Policy through the Texas Association of Counties and payment of invoice.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## IT DEPARTMENT

11. Discuss and take action to approve the Contract and Service Agreement between Waller County and ICS/Mitel for the Waller County Phone System.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion to **table** agenda item by Commissioner Amsler, seconded by Commissioner Pokluda.

**Motion carried – Item TABLED.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## TAX ASSESSOR COLLECTOR

12. Discuss and approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## COUNTY ENGINEER

- ~~13. Discuss and take action to approve a variance to the County Driveway/Culvert Regulations which require a safety end treatments (SETs) on culverts larger than 30-inch in diameter by Mr. McAnelly on Hebert Rd.~~

**Item WITHDRAWN.**

## MISCELLANEOUS

14. Discuss and take action to approve the Contract between the Texas Department of Housing and Community Affairs (TDHCA) and Waller County and authorize the County Judge to sign.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

15. Discuss and take action to approve the Local Operator Agreement and authorize the County Judge to sign.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## AUDITOR

16. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

17. Request by County Auditor for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

18. Request by the County Auditor to **spread** upon the minutes Certification of Funds for the donations to the Road and Bridge Department.

**No action required.**

19. Request by the County Auditor for approval to amend the 2013 Budget to create revenue and expense line items to accommodate the donations to the Road and Bridge Department.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

20. Request by the County Auditor for approval to amend the 2013 Budget to create expense line items and transfer funds to accommodate the creation of the Election Administration Office.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

21. Request by the County Auditor to publish Notice of Hearing on Proposed Annual Compensation for County Auditor, Auditor's Assistants, Court Reporters and Proposed Budget for 2014, in the Waller County News Citizens and the Times Tribune, for two weeks, to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

## **EXECUTIVE SESSION**

22. Consultation with attorney about pending or contemplated litigation.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:29 a.m.

Court reconvened from Executive Session at 9:57 a.m.

No action taken from Executive Session.

## **ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Kitzman.

**Motion carried.**

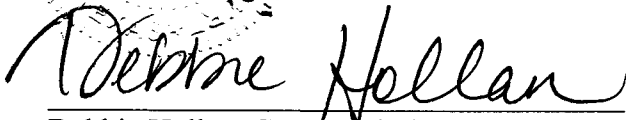
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Absent      Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 9:58 a.m.

**APPROVED** this the 7<sup>th</sup> day of August 2013.



  
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Glenn Beckendorff  
County Judge

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas