

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 20, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 20<sup>th</sup> day of August 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Glenn Beckendorff at 9:02 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. **Approval of the minutes – 3 Sets**

Motion to **approve** three sets of minutes by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

Minutes approved: August 13, 2014 Regular Session, August 14, 2014 Special Session,  
August 15, 2014 Special Session.

**PUBLIC COMMENT** – None

**COMMISSIONER, PRECINCT 4**

3. **Request approval to transfer \$8,000.00 from line item 125-411-569600 [Contingency] to line item 125-527-581700 [Equipment].**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

4. **Discuss and take action to approve the purchase of a Max-Pak Model 6020-66-7 Baler from Staley Enterprises for \$ \$16,845.00 for the Waller County Recycle Center. Funds to be paid from line item 125-527-581700 [Equipment].**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## TREASURER

5. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank.~~

**Item WITHDRAWN.**

6. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## COUNTY JUDGE

7. Discuss and take action to authorize the County Judge to publish the Notice of Salary Increases for Elected Officials in the Times Tribune, News Citizen, Waller Times, Hot Line Press and on the County website to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

8. Discuss and take action to authorize the County Judge to publish the Notice of Budget Hearing in the Times Tribune, News Citizen, Waller Times, Hot Line Press and on the County website to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

9. Discuss and take action to approve the support letter to the Federal Aviation Administration for the new air traffic control tower being constructed at the Houston Executive Airport.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## DISTRICT ATTORNEY

10. Discuss and take action to approve SAVNS maintenance contract between the Attorney General and Waller County for the purpose of maintaining crime victims notifications in Waller County.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

**TAX ASSESSOR COLLECTOR**

- 11. Discuss and take action to authorize County Judge to sign (3) tax resale deeds for the private tax resale of properties currently held in trust by Waller County pursuant to Section 34.05 (h) (2) of the Texas Property Tax Code.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

**EXTENSION SERVICES**

- 12. Discuss and take action to approve the purchase of a storage building/container from **Metro Container LLC** in the amount of \$5,215.00. Funds to be paid from line item 125-540-581800 [Furniture & Equipment].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

- 13. Discuss and take action to approve transfer of \$500.00 from line item 125-540-530400 [Handbook] to line item 125-540-581800 [Furniture & Equipment].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

**COUNTY CLERK**

- 14. Request approval of the 2015 Sheriffs and Constables Fees as recommended by the County Sheriff.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

- 15. Request approval of payment in the amount of \$2,350.00 to Image Tek for Laserfiche Software Maintenance (Commissioners Court Minutes Scanning Program) for the period of October 2014 thru September 2015. Funds to be paid from line item 115-426-545512 [Records Preservation].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

**MISCELLANEOUS**

- 16. Discuss and take action to approve payment of \$ 18,000.00 to Hills Construction from line item 600-600-587520 [Community Center] for demolition of Waller County Community Center.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

17. Discuss and take action to approve payment of \$1,500.00 for invoice # 1064 to Highway 36A Coalition, Inc. from line item 125-411-562300 [County Organizational Dues].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

18. Discuss and take action to approve payment of \$5,094.50 for invoice # 12597 to Allison, Bass & Magee, LLP from line item 125-411-540300 [Legal] for Waller County: City of Hempstead & CALH v. Waller County.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – No*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## AUDITOR

19. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

## EXECUTIVE SESSION

20. ~~Consultation with attorney about pending or contemplated litigation.~~

**Item WITHDRAWN.**

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*


*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*


*Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 9:21 a.m.

**APPROVED** this the 27<sup>th</sup> day of August 2014.

  
\_\_\_\_\_  
Glenn Beckendorff  
County Judge

ATTEST:

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas

