

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 21, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 21st day of August 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:00 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 2 Sets**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: August 14, 2013 Regular Session, August 14, 2013 Workshop

PUBLIC COMMENT – None

TREASURER

3. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

4. Request by County Treasurer for approval of the Public Officials and Law Enforcement Liability Policies through the Texas Association of Counties and payment of invoices.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

5. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

COUNTY JUDGE

6. Discuss and take action to authorize the County Judge to publish the Notice of Salary Increases for Elected Officials in the Times Tribune, Waller Times, News Citizen and the Hot Line Press for two weeks, to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

(vote postponed - proceeded to agenda item #7 – returned prior to adjournment)

Motion to **amend** the Notice of Salary Increases by Commissioner Pokluda, seconded by Judge Beckendorff by increasing the Justices of the Peace salaries from \$51,301.00 to \$55,000.00.

Amendment FAILED.

Judge Glenn Beckendorff – No

Commissioner Amsler – No

Commissioner Pokluda – Yes

Commissioner Barnett – No

Commissioner Kitzman – No

Original Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

7. Discuss and take action to authorize the County Judge to publish the Notice for Budget Hearing in the Times Tribune, News Citizen, Waller Times, and the Hot Line Press for two weeks, to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.

(vote postponed - proceeded to agenda item #8 – returned prior to adjournment)

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

DISTRICT CLERK

8. Discuss and take action to approve the proposal from Scantiva for up to \$20,000.00 to be taken from line item 128-000-451308 [Court Records Preservation] for digitizing older records.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

9. Request approval to increase the District Clerk Records Management Fee, line item 114-000-451517, from \$5.00 to \$10.00 as approved by House Bill 1513.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

COUNTY CLERK

10. Discuss and take action to approve the 2014 Sheriffs' and Constables' Fees as recommended by the County Sheriff.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

11. Request approval to increase the County Clerk Records Management and Preservation Fee Line Item 115-000-451310 from \$5.00 to \$10.00 effective January 1, 2014 as approved by House Bill 1513.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY ENGINEER

12. Award Bids for Hot Mix Asphaltic Pavement & Hauling contract for Precinct 3 and 4.

Motion to **award** bid to American Materials by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

13. Discuss and take action to approve Utility Permit request from Eagle Rock Desoto Pipeline, L.P. for Owens and Flukinger Road and Briarmeadow Drive.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TAX ASSESSOR COLLECTOR

14. Discuss and approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

ELECTION ADMINISTRATOR

15. Transfer CPU unit[s] to IT: County tag #3923 and #3987.

Motion to **approve** transfer by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

16. Discuss and take action to authorize the Election Administration Office to enter into contract with entities requesting a joint election with Waller County for the November 5th, 2013 election.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

17. Request approval of Waller County Election Judges for a term of one [1] year beginning September 1, 2013 thru August 31, 2014.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

JUVENILE PROBATION

18. Request approval to transfer \$15,300.00 from GL#190-578-565501 [Secure Placement to GL # 190-578-565504

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

MISCELLANEOUS

19. Discuss and take action to approve the Schulte Roofing Change Order and authorize the County Judge to sign.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

AUDITOR

20. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

EXECUTIVE SESSION

21. ~~Consultation with attorney about pending or contemplated litigation.~~

Item WITHDRAWN.

Court recessed at 9:21 a.m.

Court reconvened at 9:33 a.m. and returned to agenda items #6 and #7 to cast vote.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes


Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

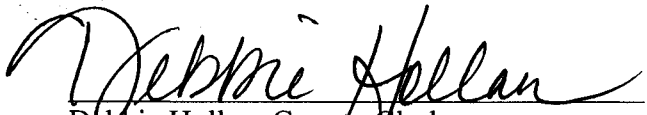
Meeting was **ADJOURNED** at 9:52 a.m.

APPROVED this the 27th day of August 2013.



Glenn Beckendorff
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas