

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
TUESDAY – AUGUST 27, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Tuesday, the 27th day of August 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:00 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 2 Sets**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: August 20, 2013 Workshop, August 21, 2013 Regular Session

PUBLIC COMMENT – None

TREASURER

3. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item **WITHDRAWN**.

COUNTY ENGINEER

4. Discuss and take action to approve personnel changes within the Road and Bridge Department and amend the 2013 Salary Order to reflect pay rate changes.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

5. Discuss and take action to approve the Plat and Dedication of Willow Creek Farms Subdivision, Section 7.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

JUVENILE PROBATION

6. Request approval to transfer \$10,000.00 from line item 125-507-565500 [Long Term Detention] to line item 125-507-565000 [Short Term Detention].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

7. Request approval to transfer \$5,000.00 from line item 125-507-565500 [Long Term Detention] to line item 125-506-581800 [Furniture and Equipment].

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

8. Discuss and take action to approve Contract for Residential Services with Gulf Coast Trade Center.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

9. Discuss and take action to approve and authorize County Judge to sign Contract for State Financial Assistance Contract and General Grant Requirements 2014-2015 Biennium.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

ELECTION ADMINISTRATOR

10. Discuss and take action to pay Amanda Trujillo for overtime accrued working in the Election Office of the County Clerk's Office and to be taken from Line Item No 125-434-532000 [Election Expense].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – No Commissioner Pokluda – No
Commissioner Barnett – Yes Commissioner Kitzman – Yes

11. Discuss and approve the donation of 42 Palm-Tungsten E2 with keyboard and charging adapter to Focusing Families of Waller County *pursuant to Texas Local Government Code 263.152, Subsection (4)*. .

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Ms. Charlotte Kim, legal counsel, recommended to court a motion be made to include reference of the Texas Local Government Code 263.152, Subsection (4).

Motion to **amend** agenda item by Commissioner Barnett, seconded by Commissioner Pokluda to insert “pursuant to Texas Local Government Code 263.152 Subsection (4)”.

Amendment carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

Amended Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

12. Discuss and authorize the Election Administration Office the use of storage room at old hospital to store old election and voter registration documents until they can be reviewed and /or scanned.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

13. Discuss and take action to purchase from DELL: Three [3] Desk-top scanners, Cannon Image Formula DR-C125, Six [6]Dell E2213 22inch LED Monitors, Three Laptops with docking stations and Three [3] Wireless Keyboard/Mouse in the amount of ~~\$6,705.93~~ **\$7,000.00** to be transferred from line item 125-411-569600 [Contingency] to 125-441-581700 [IT Equipment].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion to **amend** agenda item by Commissioner Barnett, seconded by Commissioner Kitzman to strike out \$6,705.93 and insert \$7,000.00.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – No</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

14. ~~Discuss and take action for the creation of special revenue fund named “Surplus Chapter 19 Funds” to accommodate the transfer of Chapter 19 money from Tax Assessor Collector.~~

Item WITHDRAWN.

MISCELLANEOUS

15. Discuss and take action to approve the payment to Tyler Technologies for Invoice #020-4851 to be paid from line item 125-411-545001 [Maintenance Contracts].

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Glenn Beckendorff – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Pokluda – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Kitzman – Yes</i>

AUDITOR

16. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

17. Request by the County Auditor for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

EXECUTIVE SESSION

18. ~~Consultation with attorney about pending or contemplated litigation.~~
Item WITHDRAWN.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 9:40 a.m.

APPROVED this the 4th day of September 2013.



ATTEST:

Debbie Hollan

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

Glenn Beckendorff

Glenn Beckendorff
County Judge