

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 27, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 27<sup>th</sup> day of August 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Glenn Beckendorff at 9:00 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Frank Pokluda, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. Approval of Agenda.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. Approval of the minutes – 1 Set

Motion to **approve** one set of minutes by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

Minutes approved: August 20, 2014 Regular Session.

**PUBLIC COMMENT**

Martha Estes addressed the court concerning agenda item #11.

**TREASURER**

3. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank.~~

**Item WITHDRAWN.**

4. Request by County Treasurer for approval of Treasurer's Report.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

5. Request by County Treasurer for approval of Investment Report.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

**JUSTICE OF THE PEACE, PRECINCT 1**

6. Request to purchase from Indoff: 2 HP Black Toner Cartridge in the amount \$265.44, 2 HP Magenta Toner Cartridge in the amount of \$395.44, 2 HP Yellow Toner Cartridge of \$395.44, and 2 HP Cyan Toner Cartridge of \$395.44. Total payment of \$1,451.76 to be taken from line item 119-429-581817 [Technology Enhancements].

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

**DISTRICT CLERK**

7. Request transfer of \$1,396.00 from line item 125-413-566500 [Petit Jurors] to line item 125-413-581800 [Furniture & Equipment] to buy four (4) Grand Juror chairs.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

**COUNTY ENGINEER**

8. Request approval of the following line item transfer within the Road and Bridge Department Budget: Transfer \$7,000.00 from line item 110-530-587410 [Contract Hauling] to the following line items: \$5,000.00 to 110-530-586000 [Right of Way] and \$2,000.00 to 110-524-563000 [Training & Conference Expense].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

9. Discuss and authorize a quit claim deed for the purchase of land located near Igloo road and Interstate 10 for \$5,000.00. Funds to be paid from line item 110-530-586000[Right of Way].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

10. Recommend that the Court accept the Plat and Dedication of Willow Creek Farms II Subdivision, Section 3.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

*Commissioner Pokluda – Yes*

*Commissioner Barnett – Yes*

*Commissioner Kitzman – Yes*

11. Discuss and take action to approve the Resolution for Our Great Region 2040 Plan.  
 Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
12. Recommend that the Court approve the Replat of Lot 22, Pineridge Subdivision, Section 5 by Ms. Dorothy Jackson.  
 Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
13. Recommend that the Court approve the Replat of Lot 21, West Magnolia Subdivision, Section 8 by Jeannine Coleman.  
 Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

### **ELECTION ADMINISTRATOR**

14. **Spread** upon the minutes joint contract agreements between Dan Teed, Waller County Elections Administrator, and the Waller County Emergency Service Number 200 for the upcoming election on the November 4, 2014 uniform election date, as provided by Texas Election Code 31.091, 31.092, and 31.093 and in accordance with all applicable laws and procedures.  
 No action required.
15. **Spread** upon the minutes the fact that the General Election to be held in Waller County was ordered by Waller County Judge Glenn Beckendorff on August 18, 2014 in accordance with Texas Election Code Section 3.004 (a) (1).  
 No action required.

### **MISCELLANEOUS**

16. Discuss and take action to approve Burn Ban.  
 Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
17. Discuss and take action to rescind Item #9 that was approved on July 30, 2014.  
 Motion to **rescind** by Commissioner Barnett, seconded by Commissioner Kitzman.  
**Motion carried.**  
*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*
18. Discuss and take action to approve Application and Permit Waiver Request for Rolling Hills VFD Project for Waller Harris ESD 200.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

19. Discuss and take action to approve the Interlocal Agreement between Brazos River Authority and Waller County.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

20. Discuss and take action to approve the Retainer Agreement with Allison, Bass & Magee, LLP for professional services pertaining to administration of the County Transportation Infrastructure Fund Grant Program.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

21. Discuss and take action authorizing Waller County to Refuse Contracting with Persons Indebted to County pursuant to sec. 262.0276 of the Local Government Code to be Published in the following Newspaper of General Circulation: News Citizen to be taken from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

22. Discuss and take action to approve the Electric Service Application and Agreement and payment of fees in the amount of \$1,945.00 for Justice of the Peace, Precinct 2 office. Funds to be paid from line item 600-600-587518 [JP 2].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

23. Discuss and take action to approve the Electric Service Application and Agreement and payment of fees in the amount of \$1,955.00 for Justice of the Peace, Precinct 3 office. Funds to be paid from line item 600-600-587519 [JP 3].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

24. Discuss and take action to award bid on the ductwork for the Justice of the Peace, Precinct 2 and Justice of the Peace, Precinct 3 offices to **Holloman's Service Company for \$2,000.00.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*      *Commissioner Amsler – Yes*      *Commissioner Pokluda – Yes*  
*Commissioner Barnett – Yes*      *Commissioner Kitzman – Yes*

25. Discuss and take action to approve payment of invoice # 2691 for \$3,520.65 to Johnston LLC from line item 600-600-545405 [Professional Services] for Facility Condition Assessments of Waller County buildings from July 1, 2014 to July 25, 2014.  
Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.  
**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

### AUDITOR

26. Request by County Auditor for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

27. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Barnett, seconded by Commissioner Pokluda.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

### EXECUTIVE SESSION

28. ~~Consultation with attorney about pending or contemplated litigation.~~

Item **WITHDRAWN**.

### ADJOURN MEETING


Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Amsler.

**Motion carried.**

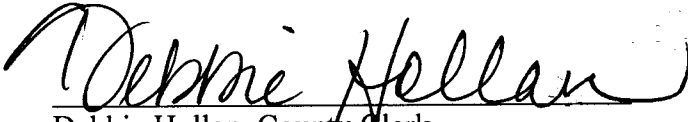
Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Yes  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 9:51 a.m.

**APPROVED** this the 3<sup>rd</sup> day of September 2014.

  
\_\_\_\_\_  
Glenn Beckendorff  
County Judge

ATTEST:

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas