

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 6, 2014**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 6<sup>th</sup> day of August 2014 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Glenn Beckendorff at 9:00 a.m. with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge  
John A. Amsler, Commissioner Precinct 1  
Jeron Barnett, Commissioner Precinct 3  
Stan Kitzman, Commissioner Precinct 4  
Debbie Hollan, County Clerk  
Absent: Frank Pokluda, Commissioner Precinct 2

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

2. **Approval of the minutes – 1 Set**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

Minutes approved: July 30, 2014 Regular Session

**PUBLIC COMMENT**

Mr. James Larry addressed the court with his concerns for the City of Prairie View.

**CONSENT AGENDA**

**ELECTIONS ADMINISTRATOR**

- a) Discuss and take action to approve the rate of pay for Election Judges and Clerks: \$ 9.00/hr. for Elections Judges, \$8.00/hr. for Clerks. Payment to be taken from line item 124-434-510046 [Salary/ Election Workers].
- b) Discuss and take action to approve up to 4 hours training for all Election Judges and Clerks, and up to 2 hours training for Early Voting Ballot Board and Central Counting Station workers. Payment to be taken from line item 124-434-510046 [Salary/ Election Workers].
- c) *(pulled from consent agenda to work on individually)*

- d) Discuss and take action to approve the maximum number of Pollworkers allowed for early voting and Election Day polling place, Early Voting Ballot Board, and the Central Counting Station.
- e) Discuss and take action to approve payment to a support team for up to 4 people for servicing and repairing Election Day machinery, taking phone calls, and performing other work as assigned, and approve up to 4 hours training at the rate of Elections Judges for said support personnel. Payment to be taken from line item 124-434-510046 [Salary/Election Workers].
- ~~f) Discuss and take action authorizing adjustments to the boundaries of Election Precincts 417 and 418 pursuant to Texas Election Code to accommodate public buildings as polling locations for voters and authorizing the Elections Administrator to complete notices and other requirements to affect the change.~~  
(ITEM WITHDRAWN)
- g) **Spread** upon the minutes joint election agreements between the City of Katy and Brookshire Municipal Water District and the Waller County Elections Administrator for elections to be held on the November 4, 2014 uniform election date.

Motion to **approve** consent agenda items by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion to **pull item (e)** from consent agenda to work on individually by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

- c) Discuss and take action to approve branch early voting locations and hours, and Election Day polling places.

Motion to **amend** consent agenda item (c) by Commissioner Barnett, seconded by Commissioner Kitzman by changing election day polling location for precinct 418 to the Igloo Warehouse, under branch early voting move precinct 4 – Katy VFW to Friday and Saturday, move Waller County Library-Brookshire to Wednesday and Thursday, under Sunday early voting change the hours at Precinct 1 – Waller County Courthouse to 1:30 p.m.- 6:30 p.m., Precinct 2 – Waller ISD Admin Office to 1:30 p.m.- 4:30 p.m., Precinct 3 – Prairie View Alumni Center to 1:30 p.m.- 4:30 p.m., and Precinct 4 – Waller County Library-Brookshire to 1:30 p.m.- 4:30 p.m. .

**Amendment carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

**Amended Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

**TREASURER**

- 3. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank.~~

**Item WITHDRAWN.**

4. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

**JUVENILE PROBATION**

5. Discuss and take action to authorize County Judge to sign the Contract for Gulf Coast Trades Center for Residential Services for September 1, 2014 – August 31, 2015.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

**DISTRICT ATTORNEY**

6. Discuss and take action to authorize County Treasurer to receive and pay funds from the District Attorney for the purpose of a salary supplement for the First Assistant District Attorney effective September 1, 2014.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

Mr. Elton Mathis advised the court he will supplement the salary increase from his discretionary funds, approximately \$4,080.00 for the remainder of the year and then in the budget which will be coming up using some pre-trial funds.

7. Discuss and take action to approve FY 2015 Service Agreement with Appriss for the VINE program grant with the Attorney General’s Office (Crime Victims’ Internet/Phone Notification Program).

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

**TAX ASSESSOR COLLECTOR**

8. Discuss and approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

**MISCELLANEOUS**

9. Award bid for Development of a Radio Communications Tower and Removal of Current Tower.

Motion to **award** bid by Commissioner Kitzman, seconded by Commissioner Barnett to **Trico Towers.**

**Motion carried.**

Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent  
Commissioner Barnett – Yes      Commissioner Kitzman – Yes

10. Request approval of Johnston LLC as “Engineer of Record” to discuss design requirements directly with members of the Texas Commission on Jail Standards.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

11. Discuss and take action to approve the Section 8 Housing Assistance Payments Program Local Operator Contract between the Texas Department of Housing and Community Affairs (TDHCA) and Waller County.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

- ~~12. Discuss and take action to approve the Retainer Agreement with Allison, Bass & Magee, LLP for professional services pertaining to administration of the County Transportation Infrastructure Fund Grant Program.~~

**Item WITHDRAWN.**

13. Discuss and take action authorizing payments to Willow Creek Farms MUD Pursuant to the Transportation Agreement in the amount of \$85,559.45 to be paid from line item 125-200-110011 for May 2013 and \$126,726.04 to be paid from line item 125-411-561301 for May 2014.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

14. Discuss and take action to approve payment of \$316.00 to Texas Association of Counties for Invoice # 131243 from line item 125-411-560300 [Ins Equip/Build/Pub Liab.] for 2014 John Deere Tractor with Mower Attachment.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## **AUDITOR**

15. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Kitzman, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Glenn Beckendorff – Yes      Commissioner Amsler – Yes      Commissioner Pokluda – Absent*  
*Commissioner Barnett – Yes      Commissioner Kitzman – Yes*

## **EXECUTIVE SESSION**

- ~~16. Consultation with attorney about pending or contemplated litigation.~~

**Item WITHDRAWN.**

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Kitzman.

**Motion carried.**

*Judge Glenn Beckendorff – Yes*

*Commissioner Amsler – Yes*

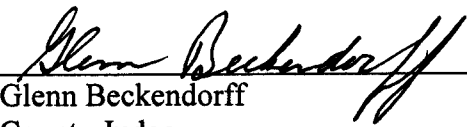
*Commissioner Pokluda – Absent*

*Commissioner Barnett – Yes*

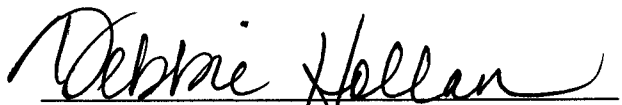
*Commissioner Kitzman – Yes*

Meeting was **ADJOURNED** at 9:53 a.m.

**APPROVED** this the 13<sup>th</sup> day of August 2014.

  
\_\_\_\_\_  
Glenn Beckendorff  
County Judge

ATTEST:

  
\_\_\_\_\_  
Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas

