

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 7, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 7th day of August 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:01 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 4 Sets**

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: July 24, 2013 Regular Session, July 24, 2013 Workshop,
July 31, 2013 Regular Session, July 31, 2013 Workshop.

PUBLIC COMMENT – None

COMMISSIONER, PRECINCT 4

3. Discuss and take action to approve the Multiple Use Agreement between Waller County and TxDot to permit the construction and maintenance of a canopy cover for the truck weigh station on I-10.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

4. Discuss and take action to advertise for bids for a canopy cover for the truck weigh station on I-10. Advertisement to be in the Times Tribune, Waller County News Citizen and on the County website. To be paid from line item 125-401-544100 [Bid Notices and Printing]. Bids to be in sealed envelope

properly marked and due in the County Auditor's office by 2:00 pm Friday, August 30, 2013.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

CONSTABLE, PRECINCT 2

5. Discuss and take action to approve the Official Bond and Oath on Randy Bellard as a Reserve Deputy for Constable Precinct 2.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TREASURER

6. Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

7. Request by County Treasurer for approval of Treasurer's Report.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

8. Request by County Treasurer for approval of Investment Report.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

9. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TAX ASSESSOR COLLECTOR

10. Presentation by Ellen Shelburne, Tax Assessor/Collector on the effective 2013 Property Tax Rate calculation.

Ellen Shelburne discussed the effective 2013 Property Tax Rate.

COUNTY JUDGE

11. Discuss and take action to accept the Certification of the 2013 Waller County Appraisal Roll as required under Property Tax Code 26.04(b).

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

12. Discuss and take action to authorize the County Judge to publish the 2013 Effective and Rollback Property Tax Rates in the Hotline Press, Times Tribune, Waller County News Citizen and the Waller Times to be taken from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

IT DEPARTMENT

13. Discuss and take action to approve the Contract and Service Agreement between Waller County and ICS/Mitel for the Waller County Phone System.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

14. Discuss and take action to approve the IBM hardware maintenance contract with Tyler Technologies and payment of invoice. Payment to be paid from line item 125-411-545001 [Maintenance Contracts].

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY ENGINEER

15. Public Hearing – Installation of a Stop sign at the following locations: Oak Hills Court at Oak Hollow Blvd. and Cedar Court at Oak Hollow Blvd.

Public Hearing began at 9:21 a.m.

Commissioner Pokluda, Constable Bo Hashaw and Sheriff Deputy Joe Hester agreed the need for installation of stop signs at the locations referenced above.

Public Hearing ended at 9:24 a.m.

16. Discuss and take action to approve the installation of a Stop sign at the following locations: Oaks Hills Court at Oak Hollow Blvd. and Cedar Court at Oak Hollow Blvd.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Amsler.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

MISCELLANEOUS

17. Discuss and take action to approve agreement between Union Pacific Railroad Company and Waller County and authorize County Judge to sign.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

AUDITOR

18. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

19. Discuss and take action to approve ratification of inventory transfers to accommodate the creation of the Election Administration Office.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

EXECUTIVE SESSION

20. Consultation with attorney about pending or contemplated litigation.

Court convened to Executive Session pursuant to Government Code, Section 551.071 at 9:35 a.m.

Court reconvened from Executive Session at 10:17 a.m.

No action taken from Executive Session.

** Commissioner Kitzman dismissed from session at 10:11 a.m.*

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Absent

Meeting was **ADJOURNED** at 10:18 a.m.

APPROVED this the 14th day of August 2013.



ATTEST:

Debbie Hollan

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

Glenn Beckendorff
Glenn Beckendorff
County Judge