

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – SEPTEMBER 11, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 11th day of September 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:00 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – 2 Sets**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Minutes approved: September 4, 2013 Regular Session, September 4, 2013 Special Session.

PUBLIC COMMENT

1. Commissioner Stan Kitzman remembered the anniversary of 9-11.
2. Becky Gage discussed the proposed landfill and the need for actions to fight against the landfill.
3. Bob Gage discussed the proposed tax increase.
4. Commissioner John Amsler commented on history and needing to know the truth today.
5. Commissioner Jeron Barnett began to address the public with information but was advised by legal counsel that if his comments were concerning county business he would have to place on commissioners court agenda for the court to discuss.

COMMISSIONER, PRECINCT 4

3. Discuss and take action to advertise for bids for a canopy cover for the truck weigh station on I-10. Advertisement to be in the Times Tribune, Waller County News Citizen, Waller Times, Hot Line Press, and on the County website. To be paid from line item 125-401-544100 [Bid Notices and

Printing]. Bids to be in sealed envelope properly marked and due in the County Auditor's office by 2:00 pm Thursday, Oct 3, 2013.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

JUSTICE OF THE PEACE, PRECINCT 2

4. Discuss and take action approving the payment of \$450.00 to TAC Security for single door electro-FMagnetic Access Lock. Payment to be taken from line item 123-431-568425 (Justice Court Building Security/Misc. Security).

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

CONSTABLE, PRECINCT 3

5. Discuss and take action to approve the transfer of \$617.00 from line item 125-513-581700 [Equipment] to line item 125-513-568400 [Miscellaneous].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TREASURER

6. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

IT DEPARTMENT

7. Discuss and take action to approve the transfer of \$37,000.00 from line item 125-411-545001 [Maintenance Contracts] to be transferred to the following: \$22,000.00 to line item 125-441-540900 [Prof Consultant Services] and \$15,000.00 to line item 125-441-581700 [Equipment].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

ELECTION ADMINISTRATOR

8. Amend Item Number eight [8] from August 14, 2013 to: Discuss and take action to approve the purchase of VEMAC's Software for the purchase price of \$26,955.60 to be paid from line item 125-434-532000 [Election Expense].

Motion to **reconsider** agenda item #8 from August 14, 2013 by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion to reconsider carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

9. Discuss and take action to allow the Waller County Treasurer to receive funds from the Chapter 19 Funds to pay temporary employee of the Election Administrator's Office as designated by the Election Administrator.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

10. Discuss and take action to allow the Waller County Treasurer to pay workers [presiding judges, alternate judges, clerks and temporary part-time workers] beginning August 1, 2013 through December 31, 2014 from line item 125-434-510046 [Salary/Election Workers].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY CLERK

11. Request to approve payment in the amount of \$2,350.00 payable to Image Tek for annual Laserfiche Software maintenance for the period of October 2013 thru September 2014. Funds to be paid from line item 115-426-545512 [Records Preservation] Laserfiche is the scanning system used for Commissioner Court records.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

JUVENILE PROBATION

12. Discuss and take action to authorize Fiscal Officer to sign Contract for State Financial Assistance Contract and General Grant Requirements 2014-2015 Biennium.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

COUNTY ENGINEER

13. ~~Discuss and take action to approve line item transfer within the Road and Bridge Department Budget: Transfer \$2,464.00 from line item 125-530-510012 [Salary Other] to line item 110-524-510003 [Salary Admin. Support].~~

Item WITHDRAWN.

14. ~~Discuss and take action to approve personnel changes within the Road and Bridge Department and amend the 2013 Salary Order to reflect pay rate changes.~~

Item WITHDRAWN.

15. Discuss and take action to approve a variance request from Leticia Sanchez to allow subdivision of a 5 acre family tract into 4 pieces, three of which would be less than 1.5 acres minimum, per item A2.1 of the Subdivision and Development Regulations. Approval would authorize the County Engineer to approve the Certificate of Plat Exemption as submitted.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

16. Discuss and take action to accept application for replat of Pineridge Subdivision, Section 5, Lot 22 by Dorothy Jackson and authorize the County Engineer's office to issue public notice in the Waller County News Citizen for three consecutive weeks establishing a Public Hearing on October 9, 2013 at 9:00 am during the regular session of Waller County Commissioners Court at the Waller County Courthouse.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

SHERIFF

17. Discuss and take action to approve the purchase of three (3) tasers and three (3) holsters from Taser International for a total of \$2,609.84. Payment to be taken from line item 117-428-568425 [Misc. Security].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

MISCELLANEOUS

18. Discuss and take action to accept grant proceeds from American Red Cross not to exceed \$12,000.00. Funds to be used for fire fighting equipment for the Waller County Volunteer Fire Departments.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

AUDITOR

19. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Amsler, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes

Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes

EXECUTIVE SESSION

20. ~~Consultation with attorney about pending or contemplated litigation.~~

Item WITHDRAWN.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes

Commissioner Amsler – Yes


Commissioner Pokluda – Yes

Commissioner Barnett – Yes

Commissioner Kitzman – Yes


Meeting was **ADJOURNED** at 9:53 a.m.

APPROVED this the 25th day of September 2013.



Glenn Beckendorff
County Judge

ATTEST:



Debbie Hollan, County Clerk

And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas