

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – SEPTEMBER 18, 2013

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18th day of September 2013 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order at 9:01 a.m. by Waller County Judge Glenn Beckendorff with the following members of the Court present to-wit:

Glenn Beckendorff, County Judge
John A. Amsler, Commissioner Precinct 1
Frank Pokluda, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Stan Kitzman, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Kitzman

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

2. **Approval of the minutes – None**

No action required.

PUBLIC COMMENT

Dr. Cynthia Rasdale read letter to court requesting the Waller County Library Advisory Board be reinstated in order to promote the enhancement and advancement of the Waller County Library System to meet the ever changing needs of our community.

COMMISSIONER, PRECINCT 1

3. **Discuss and take action to accept the Library Committee's recommendation of Lynda Fairchild to be appointed as the Waller County Library Director.**

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

JUSTICE OF THE PEACE, PRECINCT 4

4. **Discuss and take action to continue the Juvenile Case Manager position in the Justice of the Peace Precinct 4 office.**

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

5. Discuss and take action to approve continue paying for the Juvenile Case Manager position and for the creation of expense line items for the Juvenile Case Manager position, 131-577-510031[Salary], 131-577-520100[Social Security], 131-577-520201[Retirement TCDRS], 131-577-520300[Medical Insurance], 131-577-520400[Worker's Compensation], and 131-577-520500[Unemployment].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

6. ~~Discuss and take action to approve the creation of expense line items for the Juvenile Case Manager position under Fund 131.~~

(agenda item #6 included in agenda item #5 motion)

7. Discuss and take action to approve the Interlocal Agreement between Waller County and Royal Independent School District to help fund the Juvenile Case Manager's position for Precinct 4 for fiscal year 2014 and authorize the County Judge to sign the same.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

TREASURER

8. ~~Request by County Treasurer for approval and/or release of securities pledged by First National Bank and authorize the County Judge to sign.~~

Item WITHDRAWN.

9. Request by County Treasurer for approval of Treasurer's Report.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

10. Request by County Treasurer for approval of Investment Report.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

11. Request by County Treasurer for approval of payroll.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

12. Request by County Treasurer for approval to amend the Salary Orders.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

- 13. Request by County Treasurer to approve the 2013-2014 premiums for medical, dental and life insurance through the Texas Association of Counties and authorize the County Judge to initial and sign documents.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

ELECTION ADMINISTRATOR

- 14. Discuss and take action to approve the transfer of \$27,000.00 from line item 108-660-569505 [Election Fund-transfer to other funds] to line item 125-000-475018 [General Fund-transfer from fund 108].

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

SHERIFF

- 15. Discuss and take action to approve the Interlocal Agreement for E9-1-1 Public Safety Answering Point Services and authorize the County Judge to sign the same.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

- 16. Request permission to seek RFP (Request for Proposal) from qualified vendors to update the Waller County Emergency Communications System from analog to digital and to approve advertising for two consecutive weeks in the Waller Times, News Citizen, *The Times Tribune*, and the county website. Advertising to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion to **amend** agenda item by Commissioner Kitzman, seconded by Commissioner Pokluda by inserting The Times Tribune.

Amendment carried.

Amended Motion carried.

MISCELLANEOUS

- 17. Discuss and take action to approve payment to Waller County Economic Development for Invoice # 1428 for \$15,000.00 from line item 125-411-547200 [Economic Development] for 4th quarter payment on 2013 contract.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

18. Discuss and take action to approve payment to Bickerstaff Health Delgado Acosta LLP for Invoice # 92108 for \$340.00 from line item 125-401-540900 [Prof Consultant Services].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

19. Discuss and take action to approve the payment to TAC Security & Video from Line Item 117-428-568425 [Special Revenue Courthouse Security – Miscellaneous Security] for the following Invoices:

- 13547409 - \$ 80.00 for Hold-Up Alarm (Courthouse)
- 13112409 - \$ 885.00 for Camera Surveillance System (Courthouse)
- 13544909 - \$ 50.00 for Burglar Alarm (Courthouse)
- 13111609 - \$ 204.50 for Alarm & DVR System (JP 2)
- 13520109 - \$ 115.00 for Burglar & Hold Up Alarm (JP 4)
- 13522009 - \$ 30.00 for Hold-Up Alarm (JP 1)

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

AUDITOR

20. Request by County Auditor for approval of lease agreement between Waller County and Xerox for a new 5855A Copier, monthly payment of \$332.60 to be taken from line item 125-435-581813 [Equipment Rental].

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

21. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the donation to the Road and Bridge Department for Sterling Road.

No action required.

22. Request by County Auditor for approval to amend the 2013 Budget to create expense line item to accommodate donation to the Road and Bridge Department for Sterling Road.

Motion to **approve** by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

23. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the TJJD-A-2014-237 Grant, 9/1/2013 through 8/31/2014.
No action required.

24. Request by County Auditor for approval to amend the 2013 Grant Budget to create revenue and expense line items to accommodate the TJJD-A-2014-237 Grant, 9/1/2013 through 8/31/2014.

Motion to **approve** by Commissioner Barnett, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

25. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the TJJD-N-2014-237 Grant, 9/1/2013 through 8/31/2014.
No action required.

26. Request by County Auditor for approval to amend the 2013 Grant Budget to create revenue and expense line items to accommodate the TJJD-N-2014-237 Grant, 9/1/2013 through 8/31/2014.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

27. Request by County Auditor to **spread** upon the minutes the Certification of Funds for the TJJD-C-2014-237 Grant, 9/1/2013 through 8/31/2014.
No action required.

28. Request by County Auditor for approval to amend the 2013 Grant Budget to create revenue and expense line items to accommodate the TJJD-C-2014-237 Grant, 9/1/2013 through 8/31/2014.

Motion to **approve** by Commissioner Pokluda, seconded by Commissioner Kitzman.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

29. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve and/or ratify** by Commissioner Amsler, seconded by Commissioner Pokluda.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

EXECUTIVE SESSION

30. ~~Consultation with attorney about pending or contemplated litigation.~~
Item WITHDRAWN.

ADJOURN MEETING


Motion to **adjourn** meeting by Commissioner Kitzman, seconded by Commissioner Barnett.

Motion carried.

Judge Glenn Beckendorff – Yes Commissioner Amsler – Yes Commissioner Pokluda – Yes
Commissioner Barnett – Yes Commissioner Kitzman – Yes

Meeting was **ADJOURNED** at 9:38 a.m.


APPROVED this the 25th day of September 2013.



Glenn Beckendorff
County Judge



ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas