

## Waller County Fire Code

Effective January 1, 2012 Waller County began regulation of a Fire Code (based on the International Fire Code 2009 edition, with local amendments) for all commercial establishments, public buildings, and multi-family residential structures with four or more units. **A building may not be occupied until the county issues a final, conditional, or partial certificate of compliance for the building.**

### **To obtain a fire code construction permit:**

1. Complete a [fire code application](#).
2. Submit the application—along with the required \$300.00 [plan review fee](#), [plan review sheet](#), [other required forms](#), and a set of architectural plans, on compact disc in PDF digital format, stamped by a licensed design professional—to the Waller County Engineering Office. All architectural plans must include a full site plan that shows all fire lane/fire access roads and fire hydrant locations.
3. After review, plans will be returned to the design professional for the project. If corrections are required, they will be noted on the plans with comments. If needed, submit a revised plan set on compact disc in PDF Format for additional review.
4. Once all corrections have been made, the plans will be stamped “accepted” and sent to permitting. When the required fire code [building permit fee](#) is received, you will be issued a Building Permit that allows construction according to the accepted requirements. Payment of fee should be made payable to WALLER COUNTY.
5. You must keep a printed copy of the accepted plans on the construction site for review by the fire inspector. If there are any **changes to the design or construction of the building, your design professional must submit amended plans for Fire Code review using steps 2-4 above.**

### **To request a required fire code inspection:**

1. Complete a [fire code inspection request form](#).
2. Submit the request form in PDF format to the Waller County Engineering Office.
3. All requests for a final fire code inspection must include the required \$50.00 [inspection fee](#) and be signed by the design professional. Payment of the final inspection fee should be made payable to WALLER COUNTY.
4. If there needs to be a re-inspection at any stage or final, there will be a \$50.00 re-inspection fee, payable before returning to the site location.
5. Requests for inspection should be made by notifying this office, an absolute minimum of 72 hours prior to the proposed inspection time.

If you should have any questions, please contact us at [wallerfmo@fmo.hctx.net](mailto:wallerfmo@fmo.hctx.net) or 281-436-8010.